



**To:** All Companies Interested in Submitting a Bid  
**From:** Rebecca Johnson, CPPB, Purchasing Agent  
**Bid:** Metal Roof for Twin Pines Maintenance Shop (RFB #PUR0818-042);  
Dated: August 27, 2018  
**Subject:** Addendum #1 (1 page)  
**Date:** September 5, 2018

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The following questions and/or clarifications were asked relative to the above-listed Request for Bid. This memo is sent for clarification to all companies to whom the RFB was sent.

**Notes from pre-bid meeting held September 5, 2018:**

- **This project requires payment and performance bonds.** See bond forms included with this Addendum as Attachment D to the Request for Bid
- Contractors may visit the maintenance shop at any time to inspect the roof when weather permits; Contractors are encouraged to do so prior to the deadline for questions at 3:00 p.m. on Thursday, September 6, 2018, in case they have any questions they need to submit (must be in writing) after viewing the roof
- The estimated amount budgeted for this project is \$30,000

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The Purchasing Services Division will accept written questions regarding the Request for Bid until 3:00 p.m. CDT on Thursday, September 6, 2018. Fax (888) 815-3659 or e-mail ([r.johnson2@cedar-rapids.org](mailto:r.johnson2@cedar-rapids.org)) all questions to Rebecca Johnson. Any and all questions will be responded to in the form of written addenda to all Bidders. All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (Attachment C). The deadline for bid submittal is Thursday, September 13, 2018 before 3:00 p.m. CDT.

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